NATIONAL GUARDIANSHIP ASSOCIATION
174 Crestview Drive, Bellefonte, PA 16823
Toll Free: 877-326-5992 / Fax: 814-355-2452
Email: info@guardianship.org
Website: www.guardianship.org

Information about the NGA Certification Review Course

About the Review Course for the National Certification Exam:

The National Guardianship Association (NGA) offers a Review Course to help you prepare for the examination to become a National Certified Guardian. The course is now being presented in a virtual seminar format offering guardians, conservators and fiduciaries the opportunity to participate in a study program for the national certification exam right at their own desk using a computer and a toll free phone number.

Each of the four hour-long segments is focused on a defined topic so participants can register for all four sessions or only those where brush-up training is desired. The overall course is an in-depth review of the NGA National Study Guide and is taught by "Approved Educators" from NGA. The course is not intended to cover state-specific portions of examinations in California, Florida or Texas.

The next round of webinar sessions is scheduled for successive Thursdays in June. All sessions begin at 1:00 pm Eastern Daylight Time (Noon, Central; 11:00 am, Mountain, and 10:00 am, Pacific). The current schedule is:

Segment One: Thursday, June 3 – 1:00 to 2:00 pm Eastern Daylight Time
Universal Roles of the Guardian – Summarizing the guardianship process, explaining the main roles of a guardian, outlining the model code of ethics for guardians, etc.

Segment Two: Thursday, June 10 – 1:00 to 2:00 pm Eastern Daylight Time
Guardian of the Person – Covering the initial duties of guardian of the person, discussing confidentiality issues, addressing rights of the ward, etc.

Segment Three: Thursday, June 17 – 1:00 to 2:00 pm Eastern Daylight Time
Guardian of the Estate – Defining the prudent investor rule, identifying situations that pose a conflict of interest, discussing the process of developing a financial plan and budget, etc.

Segment Four: Thursday, June 24 – 1:00 to 2:00 pm Eastern Daylight Time
Decision Making – Explaining the informed consent principle, evaluating withholding or withdrawal of medical care in end-of-life situations, etc.

Purchasing Study Materials for Certification Exams:

If you want to prepare for the exam without taking a Review Course or if you plan to register for a Course at a later time, use the Study Materials Order Form to make your purchase of a study guide without registering for the course. State-specific study guides are also available for California and Florida. NGA does not offer a state-specific study guide for any other state.

About the National Certified Guardian Exams:

Signing up for the review course or ordering study materials does not automatically register you to take the exam. For information on the exam, contact the Center for Guardianship Certification by calling 717-238-4689 or obtain the exam registration form at www.guardianshipcert.org.

The exams are conducted by the Center for Guardianship Certification and study options are offered by NGA, two entirely different organizations. Therefore, registering for an exam and a course is a two-step process and payment must be made separately to each organization. Registering for the course or ordering study materials does not automatically register you for the exam and vice versa.

Complete Your Review Course Registration on the Back of This Page

REVIEW COURSE REGISTRATION FORM

Registration for the entire Review Course or for any individual Segment must be received as least seven (7) business days in advance of the start date.

MEMBER RATES – *Discounted rates apply only to current NGA members. Membership in a state association does not qualify for member rates and only the primary contact for an organizational membership qualifies.*

____ Register me for all four segments of the Review Course with the NGA National Study Guide for $120 $_____

____ Register me for all four segments of the Review Course with no National Study Guide for $80 $_____

____ Register me for only the following segments of the Review Course at $20 each with no study guide included $ _____

Segment One: Universal Roles of the Guardian _____ June 3
Segment Two: Guardian of the Person _____ June 10
Segment Three: Guardian of the Estate _____ June 17
Segment Four: Decision Making _____ June 24

_____ I want to order the National Study Guide for an additional $40 (includes S/H) $ _____
(See pricing below for larger Study Guide orders or Express Shipping.)

NON MEMBER RATES

____ Register me for all four segments of the Review Course with the NGA National Study Guide for $150 $ _____

____ Register me for all four segments of the Review Course with no National Study Guide for $100 $ _____

____ Register me for only the following segments of the Review Course at $25 each with no study guide included $ _____

Segment One: Universal Roles of the Guardian _____ June 3
Segment Two: Guardian of the Person _____ June 10
Segment Three: Guardian of the Estate _____ June 17
Segment Four: Decision Making _____ June 24

_____ I also want to order the NGA National Study Guide for an additional $50 (includes S/H) $ _____
(See pricing below for larger Study Guide orders or Express Shipping.)

Information About Shipping and Handling Charges For Study Guides:

Study Guide fees indicated include the shipping charges when you order one or two books. On orders for more books additional charges may apply. Express shipping (1-2 days is also available). See below for details.

1/ Orders are shipped priority mail within three (3) business days of receipt.
2/ Express Mail shipping (1-2 day) is available for an additional charge of $17.50 (2 books maximum). Express Mail orders still require the three (3) business day processing time.
3/ An additional $12 shipping and handling fee applies for orders of 3-12 books.
4/ For orders of more than 12 books, call NGA (877-326-5992) for a shipping and handling quote.

Name _____ Title _____

Affiliation _____

Shipping Address _____

City _____ State _____ Zip Code _____

Phone _____ Fax _____

Email _____

Email address must be provided to receive a registration confirmation.

Cancellation must be received by May 27, 2010 to receive a refund.

Total Fees $ _____ + $ _____ for any additional S/H = TOTAL PAYMENT FOR ORDER $ _____

(Our Federal ID# 36-3591860)

____ **Please email a receipt for my records.**

TO MAIL: Enclose Check Payable To NGA and Address To

174 Crestview Drive
Bellefonte, PA 16823-8516

TO FAX: Provide Credit Card Information and Fax To

814-355-2452

_____ VISA _____ MasterCard

Card # _____ Exp. Date _____

Print Name on Card _____

Signature _____

Virtual 4/08/10 - sgt